

Notes for APMC prize competitions (Sessions A1-A4)

A Notes for Authors

- (i) Please finish setting up your booth by 8:20am (morning session) or 1:40pm (afternoon session)
- (ii) You will be provided with a form that shows the names of your judges.
- (iii) Each paper will be assessed by 3 judges or more.
- (iv) Ask the judges to sign on your form.
- (v) Return the form to the Reporting Desk inside the room before the session finishes.
- (vi) You are encouraged to promote your work using a notebook computer (a small table will be provided), in addition to your poster illustrations. The notebook computer, however, will not be provided by the Conference.
- (vii) There will be ~10 minutes for your presentation (including both poster and multimedia, if any), followed by ~2 minutes Q&A (question and answer). Please control your time, as the judge will visit your booth for totally 12 minutes only.
- (viii) No re-assessment will be given if you are absent in the designated session.
- (ix) The session will also be open to all conference participants.

B Notes for Judges

- (i) Please sign up at the Reporting Desk inside the Session Room.
- (ii) Please visit your assigned candidates following the schedule that you are given.
- (iii) Move on to the next candidate if the author is absent. Please mark “ABS” in the score box for the no-show candidate.
- (iv) For each paper, there will be only ~10 and 2 minutes allocated for the presentation and Q&A parts, respectively. Please help control the time. Since the schedule is very tight, please stick to it and do not stay in any booth for more than 12 minutes.
- (v) Please sum up the marks for different components and enter the total score.
- (vi) Return the form to the Reporting Desk inside the room upon completion.